

LAF Yorkshire Ltd Third Floor 6 The Headrow LEEDS LS1 6PT Tel/fax: (0113) 244 4221
THE LAF COURSE CALENDAR 2010 – KEEP IT WHERE YOU CAN FIND IT!

COURSES COURSES DEALING WITH DRUG ISSUES

Support for Workers dealing with those who use drugs	Thursday 21 Jan 10
Introduction to Alcohol and Young People	Wednesday 24 Feb 10
Addictive/Obsessive Behaviour - Understanding the issues	Thursday 25 Feb 10
Support for Workers dealing with those who use drugs	Monday 01 Mar 10
Harm Reduction	Wednesday 23 Jun 10
Introduction to Substance Misuse	Wednesday 14 Jul 10
Introduction to Alcohol and Housing Management	Wednesday 21 Jul 10
Introduction to Substance Misuse	Thursday 30 Sep 10
Introduction to Motivational Interviewing	Wednesday 06 Oct 10
Drugs and Housing Management	Friday 12 Nov 10

COURSES DEALING WITH MENTAL HEALTH ISSUES

Focus on Bi-Polar Disorder	Wednesday 13 Jan 10
Focus on Personality Disorder	Wednesday 28 Apr 10
Focus on Schizophrenia	Tuesday 04 May 10
Mental Health issues of Asylum Seekers	Wednesday 05 May 10
Focus on Bi-Polar Disorder	Monday 07 Jun 10
Introduction to Mental Health Day 1	Wednesday 09 Jun 10
Introduction to Mental Health Day 2	Wednesday 16 Jun 10
Focus on Anxiety and Depression	Tuesday 29 Jun 10
Introduction to Understanding Alzheimer's and Dementia	Tuesday 13 Jul 10
Focus on Dual Diagnosis	Thursday 22 Jul 10
Focus on Anxiety and Depression	Tuesday 05 Oct 10
Introduction to Mental Health Issues Day 1	Tuesday 02 Nov 10
Introduction to Mental Health Issues Day 2	Thursday 04 Nov 10
Focus on Dual Diagnosis	Tuesday 23 Nov 10
Introduction to understanding Alzheimer's and Dementia	Monday 06 Dec 10
Focus on Personality Disorder	Tuesday 07 Dec 10
Focus on Schizophrenia	Friday 10 Dec 10

COURSES DEALING WITH INTERPERSONAL ISSUES

Five Essential Positive Thinking Skills	Monday 18 Jan 10
Working with those who are suicidal	Monday 01 Feb 10
Introduction to Keyworking	Wednesday 03 Feb 10
CIEH L2 Conflict Resolution and Personal Safety	Thursday 11 Feb 10
Emotional Intelligence	Thursday 18 Feb 10
Introduction to Keyworking	Friday 05 Mar 10
Working with Self-Harm	Thursday 11 Mar 10
Using NLP with Service Users	Tuesday 23 Mar 10
Advanced Keyworking	Wednesday 24 Mar 10
Keyworking Difficult and Reluctant Clients	Wednesday 21 Apr 10
Introduction to Solution Focused Approach	Thursday 22 Apr 10
Advanced Positive Thinking	Monday 26 Apr 10
Helping Clients with Bereavement and Loss	Tuesday 27 Apr 10
Mentoring in the workplace	Thursday 29 Apr 10
Dealing with Conflict	Wednesday 19 May 10
Listening and Support Skills for Supported Housing Workers	Thursday 20 May 10
Release the Stress Workshop	Monday 24 May 10
Advanced Assertiveness	Thursday 27 May 10
Emotional Intelligence	Monday 21 Jun 10
Building Self-esteem in Clients	Tuesday 22 Jun 10
Keyworking Difficult and Reluctant Clients	Tuesday 06 Jul 10
Introduction to Keyworking	Tuesday 10 Aug 10
Introduction to a Solution Focused Approach	Monday 06 Sep 10
Advanced Keyworking	Wednesday 08 Sep 10
Dealing with Conflict	Wednesday 15 Sep 10
Five Essential Positive Thinking Skills	Friday 17 Sep 10
Professional Boundaries	Monday 20 Sep 10
Focus on Solution Focused Techniques	Monday 27 Sep 10
Dealing with Conflict	Friday 01 Oct 10
Advanced Positive Thinking	Monday 04 Oct 10
Advanced Assertiveness - working with difficult people	Monday 18 Oct 10
Introduction to Mediation Skills	Wednesday 27 Oct 10
Five Essential Positive Thinking Skills	Monday 01 Nov 10
Working with those who are suicidal	Tuesday 09 Nov 10
Release the Stress Workshop	Monday 15 Nov 10
Working with Self-Harm	Monday 22 Nov 10
Listening and Support Skills for Supported Housing Workers	Wednesday 24 Nov 10
Emotional Intelligence	Monday 29 Nov 10
Keyworking Difficult Clients	Wednesday 08 Dec 10

COURSES DEALING WITH BENEFIT ISSUES

Introduction to Housing Benefit	Tuesday 12 Jan 10
Employment Support Allowance (ESA)	Tuesday 23 Feb 10
Update on Benefits and New Agencies - 2010	Friday 26 Feb 10
Focus on Housing Benefit	Thursday 06 May 10
Maximising Income from Benefits	Thursday 17 Jun 10
Working with People and Debt	Thursday 24 Jun 10
Personalisation (half day am only)	Thursday 01 Jul 10
Focus on an Entitlements for Older People	Wednesday 07 Jul 10
Introduction to Housing Benefit	Thursday 09 Sep 10

Employment Support Allowance (ESA)	Tuesday 14 Sep 10
Focus on Calculating Means-tested benefits	Tuesday 21 Sep 10
Focus on Housing Benefit	Friday 08 Oct 10
Benefits for Women in Supported Housing Projects	Wednesday 13 Oct 10
Update on Benefits	Thursday 14 Oct 10
Introduction to Benefits for Offenders	Wednesday 20 Oct 10
Benefits for Young People	Wednesday 03 Nov 10
Working with People and Debt	Wednesday 10 Nov 10

COURSES DEALING WITH HOUSING MANAGEMENT ISSUES

Introduction to Client Involvement	Friday 15 Jan 10
Providing an Accessible Service	Tuesday 19 Jan 10
Introduction to Resettlement Work in Supported Housing	Wednesday 20 Jan 10
Achieving QAF at Level A (am only)	Monday 25 Jan 10
Recruitment and Selection - Legislation	Tuesday 26 Jan 10
Lone Working Issues	Wednesday 27 Jan 10
Recruitment and Selection - Practical Tools	Tuesday 02 Feb 10
Achieving QAF at Level A (am and pm)	Thursday 04 Feb 10
Focus on Support Planning and Supporting People	Friday 05 Feb 10
Safeguarding Training - a half-day course	Monday 08 Feb 10
Introduction to Housing Law	Tuesday 09 Feb 10
The Manager's Toolkit	Wednesday 10 Feb 10
Focus on Child Protection	Wednesday 17 Feb 10
Focus on Needs and Risk Assessment	Tuesday 02 Mar 10
Professional Boundaries	Wednesday 10 Mar 10
Effective Supervision For The Helping Professionals	Friday 12 Mar 10
Working with Sex Offenders	Monday 15 Mar 10
Dealing with and Encouraging Complaints	Tuesday 16 Mar 10
Focus on Needs and Risk Assessment for the Elderly	Wednesday 17 Mar 10
Brief on the New QAF	Thursday 18 Mar 10
Achieving QAF at Level A (am only)	Monday 22 Mar 10
Building an Effective Team	Thursday 25 Mar 10
Protection from Abuse	Monday 29 Mar 10
Focus on Resettlement Day 1	Tuesday 30 Mar 10
Focus on Resettlement Day 2	Wednesday 31 Mar 10
Achieving QAF at Level A (am only)	Wednesday 07 Apr 10
Introduction to Housing Law	Monday 12 Apr 10
CIEH Health and Safety in Workplace	Tuesday 20 Apr 10
Introduction to Supporting People and the QAF	Monday 10 May 10
CIEH Health and Safety in Health and Social Care	Tuesday 11 May 10
Working with Problematic and Disruptive Staff	Wednesday 12 May 10
Presenting for Interview	Friday 14 May 10
Introduction to Support Planning	Tuesday 18 May 10
First on Scene - Emergency First Aid	Tuesday 25 May 10
Working With Young People In The Criminal Justice System	Wednesday 26 May 10
Introduction to Effective Floating Support	Thursday 10 Jun 10
Presentation Skills	Friday 25 Jun 10
CAF and the QAF	Monday 28 Jun 10
EIA and the QAF	Monday 28 Jun 10
Achieving QAF at Level A (pm only)	Thursday 01 Jul 10
Focus on Support Planning and Supporting People	Friday 02 Jul 10
The Manager's Toolkit	Thursday 08 Jul 10
Briefing on the New QAF	Monday 12 Jul 10
Professional Boundaries	Thursday 15 Jul 10
Introduction to Housing Law	Monday 19 Jul 10
Introduction to Outcomes Monitoring	Tuesday 20 Jul 10
Dealing with and Encouraging Complaints	Wednesday 28 Jul 10
Effective working with those with ABSOs	Thursday 26 Aug 10
Introduction to Support Planning	Thursday 02 Sep 10
Focus on Client Involvement	Monday 13 Sep 10
Effective Supervision For The Helping Professionals	Thursday 16 Sep 10
Safeguarding - an introduction	Wednesday 22 Sep 10
Dealing with Death on a project	Thursday 23 Sep 10
Introduction to Supporting People and the QAF	Friday 24 Sep 10
Building an Effective Team	Wednesday 29 Sep 10
Community Cohesion	Friday 01 Oct 10
Focus on Support Planning and Supporting People	Thursday 07 Oct 10
Helping Clients with Bereavement and Loss	Monday 11 Oct 10
Working with Sex Offenders	Tuesday 12 Oct 10
Lone Working Issues	Thursday 21 Oct 10
Managing Change	Friday 05 Nov 10
Focus on Housing Management and Law Day 1	Thursday 11 Nov 10
Focus on Housing Management and Law Day 2	Wednesday 17 Nov 10
Briefing on the New QAF	Thursday 18 Nov 10
Working with Problematic and Disruptive Staff	Friday 19 Nov 10
Focus on Child Protection Issues	Thursday 25 Nov 10
Professional Boundaries	Wednesday 01 Dec 10
Introduction to Effective Floating Support	Thursday 02 Dec 10
First on Scene - Emergency First Aid	Thursday 09 Dec 10
Working With Young People In The Criminal Justice System	Monday 13 Dec 10